

Date: 06.10.2019

Our ref: hecWP4WP5OfficeEquipement01

**DIRECT ASSIGNMENT for SUPPLY OF GOODS
MACHINES AND INSTRUMENTS / OTHER SPECIFIC EQUIPMENT, KORÇA – ALBANIA**

Dear Madam/Sir,

Based on the Transnational Cooperation Programme Interreg Balkan-Mediterranean 2014-2020, CCI 2014TC16M4TN003 Partnership Agreement Addendum No. 2 (*this Addendum is retroactively in force as of 01/08/2019*) and in the frame of the project implementation, with title:

“Catalysing innovation and entrepreneurship unlocking the potential of emerging production and business models – PHYGITAL”,

co-financed by the Cooperation Programme “Interreg V-B Balkan-Mediterranean 2014-2020” (Project number 2361),

we will appoint

a company / entrepreneur to take part in the Direct Assignment for Supply of Goods. Regarding Direct Assignment’s criteria, please read as follow:

1. Direct Assignment description

According to the project and budget approved from MA, the equipment required for its implementation here are as follow:

- a. *WP4, D.4.4.1, Machines and Instruments* _ Procurement of an electric driller for the equipment of the makerspace in Tirana Costs include the purchase of the machine (*including parts & components*) and crating for shipping costs (*estimated on an average based on various vendors at the time of the proposal submission*).
- b. *WP4, D.4.4.1, Machines and Instruments* _ Procurement of a soldering kit for the equipment of the makerspace in Korça Costs include the purchase of the machine (*including parts & components*) and crating for shipping and customs

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costs (estimated on an average based on various vendors at the time of the proposal submission).

- c. WP4, D.4.4.1, *Specific Equipment* _ Procurement of miscellaneous benchtop components (bench, racks, screws, angles, etc.) and materials (wood, textiles, wire, etc.) that will be used throughout the pilot activities.

2. Technical specific description of the equipment

- a. WP4, D.4.4.1, *Machines and Instruments* _ Procurement of an electric driller for the equipment of the makerspace in Tirana Costs include the purchase of the machine (including parts & components) and crating for shipping costs (estimated on an average based on various vendors at the time of the proposal submission).

20V Max Brushless Hammer Drill

Special Features

- *Brushless Motor - Longer Lifetime and Efficient Power Management*
- *2pcs 2000mAh Lithium-ion Batteries*
- *30-Min Fast Charger*
- *21 + 3 Torque Setting (Hammer Function Offered)*
- *530 in-lbs(60Nm) Max Torque*
- *1/2"Keyless All Metal Ratcheting Chuck*
- *2 Speed Adjustment(0-500RPM/0-2000RPM)*
- *Rubber Over-molded Handle*
- *Trigger-activated LED Light*
- *2-Year Quality Promise*


Included Components

- *1 TECCPO Brushless Drill Driver*
- *2, 2.0Ah Lithium Ion Batteries*
- *1, 30 Mins Fast Charger*
- *1 Flexible Shaft*
- *1 Belt Buckles*

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- 29 Accessories
 - 1 Storage Bag
 - 1 User Manual
 - 2 Year Quality Promise
- b. WP4, D.4.4.1, *Machines and Instruments* _ Procurement of a soldering kit for the equipment of the makerspace in Korça Costs include the purchase of the machine (*including parts & components*) and crating for shipping and customs costs (*estimated on an average based on various vendors at the time of the proposal submission*).

The Soldering Kit with Multimeter includes:

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- Adjustable Temperature Soldering Iron (60 W)
 - Soldering Iron Stand
 - Multimeter with Premium Probes
 - Mini Wire Stripper Tool, Diagonal Wire Cutter and Cutter
 - Tweezers (Curved ESD-15, Straight Tweezers ESD-11)
 - Tin Wire Solder Tube
 - Desoldering Pump
 - Black 22 and Red 22 AWG Wire
 - Soldering Iron Tip Set (5 pcs)
 - Solder Wick and Soldering Paste
 - Mini Screwdriver and Mini PCB
 - Insulating Tape (black, red and yellow)
 - Pen Shaped Screwdriver
 - Bonus Heat Shrink Kit
 - EBook for download: *Mastering the art of soldering*

- c. WP4, D.4.4.1, *Specific Equipment* _ Procurement of miscellaneous benchtop components (*bench, racks, screws, angles, etc.*) and materials (*wood, textiles, wire, etc.*) that will be used throughout the pilot activities.
- 60 to 70 different items for the Makerspace, for a vertical and a horizontal miscellaneous platform or desk.

3. Companies available

- a. Any company that operates in the field of specific equipment, machines and instruments can be appointed / selected;

- b. The company that will be appointed / selected must be based in Albania;
- c. The company that will be appointed, it will maintain the equipment for 2 years, upon the delivery of them to the Partner (P4) / Beneficiary HEC Foundation;

4. Documentation

- a. QKR (*National Registration Centre*) description of the company;
- b. NIPT (*VAT Number*) of the company;
- c. Bank account / Bank name and IBAN;
- d. Affirmation of the maintain upon the delivery of the equipment;

The documents must be sent via E-mail to the following addresses:

hec.foundation@yahoo.com / info@hecfoundation.al or

at the headquarter of HEC Foundation as hard copy (*address: Ave Gjergj Kastrioti 20, Lagja 11, 7001, Korçë Albania*).

5. Deadline

HEC Foundation will appoint the company through the direct assignment:

Wednesday, 6th of November 2019;

Local Time 21:00;

The announcement of winner will be published from the website www.hecfoundation.al.

The day after, the company is obliged to deliver to HEC Foundation two (2) hard copy of documents (*1 original & 1 copy*).

6. Contracting Date

HEC Foundation and the appointed company via a direct procedure based on PRAG regulation will sign the Contract at 20th of November 2019.

7. Deliverable Date

The appointed / selected company must submit and install the equipment provided in Direct Assignment on the date 27th of December 2019.

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The appointed company must also submit the company invoice to the Finance Officer and to the President of the Foundation / Project Coordinator after all equipment has been installed / delivered.

The equipment that the company will submit to the HEC Foundation must be accompanied by a Certificate of Origin.

8. Foreseen Budget

Total Budget: 2200 Euro

9. Payment

The HEC Foundation is obliged to pay the total amount within 5 days after the date of delivery and installation of the equipment.

We look forward to receiving your tender offer.

Yours sincerely

Mariela Stefanllari

President of HEC Foundation / Project Coordinator

HUMAN
ENVIRONMENT
CULTURE

ANNEX

Having regard to the following legal framework and PRAG procedures:

- European Commission **Decision C(2015) 6619/ 25-09-2015** approving the Interreg V-B “Balkan-Mediterranean 2014-2020” Cooperation Programme and its amendments;
- **Regulation (EU) No. 1303/2013** of the European Parliament and of the Council of 17 December 2013 laying down common provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund, the European Agricultural Fund for Rural Development and the European Maritime and Fisheries Fund and laying down general provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund and the European Maritime and Fisheries Fund and repealing Council Regulation (EC) No. 1083/2006, and its amendments;
- **Regulation (EU) No. 1301/2013** of the European Parliament and of the Council of 17 December 2013 on the European Regional Development Fund and on specific provisions concerning the Investment for growth and jobs goal and repealing Regulation (EC) No 1080/2006, and its amendments;
- **Regulation (EU) No. 1299/2013** of the European Parliament and of the Council of 17 December 2013 on specific provisions for the support from the European Regional Development Fund to the European territorial cooperation goal, and its amendments;
- **Regulation (EU) No. 231/2014** of the European Parliament and of the Council of 11 March 2014 establishing an Instrument for Pre-accession Assistance (IPA II), and its amendments;
- **Regulation (EU, Euratom) No. 966/2012** of the European Parliament and of the Council of 25 October 2012 on the financial rules applicable to the general budget of the Union and repealing Council Regulation (EC, Euratom) No 1605/2002, and its amendments;
- **Commission Delegated Regulation (EU) No. 1268/2012** of 29 October 2012 on the rules of application of Regulation (EU, Euratom) No. 966/2012 of the European Parliament and of the Council on the financial rules applicable to the general budget of the Union, and its amendments;
- **Commission Implementing Regulation (EU) No. 821/2014** of 28 July 2014 laying down rules for the application of Regulation (EU) No 1303/2013 of the European Parliament and of the Council as regards detailed arrangements for the transfer and management of programme contributions, the reporting on financial instruments, technical characteristics of information and communication measures for operations and the system to record and store data, and its modifications;
- **Commission Delegated Regulation (EU) No. 481/2014** of 4 March 2014 supplementing Regulation (EU) No. 1299/2013 of the European Parliament and of the Council with regard to specific rules on eligibility of expenditure for cooperation programmes, and its amendments ;
- **Article 20 of Regulation (EU) No. 651/2014** of the Commission of 17 June 2014 declaring certain categories of aid compatible with the internal market within the meaning of Articles 107 and 108 of the Treaty, and its amendments;
- **Commission Regulation (EU) No. 1407/2013** of 18 December 2013 on the application of Articles 107 and 108 of the Treaty on the Functioning of the European Union to *de minimis* aid, and its amendments;